

# Abstract Submission Guidelines

Instructions for submitting a new abstract as an Author:

1. Click the 'LOG IN' tab at the top of the page.

The screenshot shows the homepage of the KAIMRC's Conferences System. At the top, there is a blue header with the text "KAIMRC'S CONFERENCES SYSTEM". Below this is a navigation menu with tabs for HOME, ABOUT, LOG IN, ACCOUNT, SEARCH, and CURRENT CONFERENCES. The "LOG IN" tab is highlighted with a red box. Below the navigation menu, the page title is "7TH ANNUAL FORUM FOR MEDICAL RESEARCH". The date "DECEMBER 13, 2016 – DECEMBER 15, 2016" is displayed. A quote reads: "Aligning with the Saudi National Vision 2030: Innovative Medical Research Impact on Economy". The "CONFERENCE DESCRIPTION:" section states that the forum is the premier medical research event in the Kingdom of Saudi Arabia. The "CONFERENCE LOCATION:" section lists the venue as the Convention Center, King Saud bin Abdulaziz University of Health Sciences (KSA-HS), Riyadh, Kingdom of Saudi Arabia. On the right side, there are sections for "OPEN CONFERENCE SYSTEMS", "USER:" (with fields for Username and Password, and a "Log in" button), "NOTIFICATIONS", "CONFERENCE CONTENT" (with a search bar and a dropdown menu), and "FONT SIZE" (with buttons for A+, A, and A-).

2. If you have previously registered for an old event, just provide your username /password and click 'login'.

The screenshot shows the login page of the KAIMRC's Conferences System. At the top, there is a blue header with the text "KAIMRC'S CONFERENCES SYSTEM". Below this is a navigation menu with tabs for HOME, ABOUT, LOG IN, ACCOUNT, SEARCH, and CURRENT CONFERENCES. The "LOG IN" tab is highlighted with a red box. Below the navigation menu, the page title is "LOG IN". The "User:" section has fields for Username and Password, and a "Log in" button. Below the "Log in" button, there is a checkbox for "Remember my username and password" and a "Log in" button. Below the "Log in" button, there are two links: "» Not a user? Create an account with this site" and "» Forgot your password?". On the right side, there are sections for "OPEN CONFERENCE SYSTEMS", "USER:" (with fields for Username and Password, and a "Log in" button), "NOTIFICATIONS", "CONFERENCE CONTENT" (with a search bar and a dropdown menu), and "FONT SIZE" (with buttons for A+, A, and A-).

I. Click the 'Author' link to submit the abstract.

**KAIMRC'S CONFERENCES SYSTEM**

HOME ABOUT USER HOME SEARCH CURRENT CONFERENCES

Home > 7TH ANNUAL FORUM FOR MEDICAL RESEARCH > User Home

### USER HOME

7TH ANNUAL FORUM FOR MEDICAL RESEARCH

7TH ANNUAL FORUM FOR MEDICAL RESEARCH

[» Author](#) 0 Active [New Submissions]

### MY ACCOUNT

- » Edit My Profile
- » Change My Password
- » Log Out

OPEN CONFERENCE SYSTEMS

Conference Help

USER

You are logged in as...  
**almokbelra**  
My Profile  
Log Out

NOTIFICATIONS

View  
Manage

CONFERENCE CONTENT

Search

Search

Browse

By Conference  
By Author  
By Title

FONT SIZE

A A A

INFORMATION

For Readers  
For Authors

II. Click 'STEP ONE OF THE SUBMISSION PROCESS'.

**KAIMRC'S CONFERENCES SYSTEM**

HOME ABOUT USER HOME SEARCH CURRENT CONFERENCES

Home > User > Author > Active Submissions

### ACTIVE SUBMISSIONS

ACTIVE ARCHIVE

ID	MM-DD SUBMIT	TRACK	AUTHORS	TITLE	STATUS
850	09-04	GEN	almoqbel	TEST	Awaiting assignment

1 - 1 of 1 Items

[Start here to submit a paper to this conference.](#)

**STEP ONE OF THE SUBMISSION PROCESS**

OPEN CONFERENCE SYSTEMS

Conference Help

USER

You are logged in as...  
**almokbelra**  
My Profile  
Log Out

NOTIFICATIONS

View  
Manage

AUTHOR

Submissions

Active (1)  
Archive (0)  
New Submission

- III. Step one: You must make sure that all items in the submission checklist are checked and satisfied before continuing and clicking 'save and continue'.

## KAIMRC'S CONFERENCES SYSTEM

HOME ABOUT USER HOME SEARCH CURRENT CONFERENCES

Home > User > Author > Submissions > New Submission

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### STEP 1. STARTING THE SUBMISSION

1. START 2. ENTER METADATA

Encountering difficulties? Contact Technical Support for assistance.

#### SUBMISSION CHECKLIST

Indicate that this submission is ready to be considered by this conference by checking off the following (comments to the director can be added below).

- Abstracts should not exceed than 250 words. (Abstracts with more than 250 words will be rejected.)
- Abstracts should include the background, objective, method, result and conclusion
- Submission of an abstract constitutes a commitment by the submitter/presenter to present if accepted.

#### COPYRIGHT NOTICE

Authors who submit to this conference agree to the following terms:

a) Authors retain copyright over their work, while allowing the conference to place this unpublished work under a Creative Commons Attribution License, which allows others to freely access, use, and share the work, with an acknowledgement of the work's authorship and its initial presentation at this conference.

b) Authors are able to waive the terms of the CC license and enter into separate, additional contractual arrangements for the non-exclusive distribution and subsequent publication of this work (e.g., publish a revised version in a journal, post it to an institutional repository or publish it in a book), with an acknowledgement of its initial presentation at this conference.

c) In addition, authors are encouraged to post and share their work online (e.g., in institutional repositories or on their website) at any point before and after the conference.

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#### COMMENTS FOR CONFERENCE DIRECTOR

Enter text (optional)

\* Denotes required field

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OPEN CONFERENCE SYSTEMS

Conference Help

USER  
You are logged in as...  
almshelwa  
My Profile  
Log Out

NOTIFICATIONS  
View  
Manage

CONFERENCE CONTENT  
Search  
[ ]  
All  
Search

Browse  
By Conference  
By Author  
By Title

FONT SIZE  
A A A

INFORMATION  
For Readers  
For Authors

IV. Step two: fill in all the required fields then click 'save and continue'.

## KAIMRC'S CONFERENCES SYSTEM

HOME ABOUT USER HOME SEARCH CURRENT CONFERENCES  
Home > User > Author > Submissions > New Submission

OPEN CONFERENCES SYSTEMS  
Conference Help

USER  
You are logged in as...  
alms@kaimrc  
My Profile  
Log Out

NOTIFICATIONS  
View  
Manage

CONFERENCE CONTENT  
Search  
All  
Search

Browse  
By Conference  
By Author  
By Title

FONT SIZE  
A A A

INFORMATION  
For Readers  
For Authors

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### STEP 2. ENTERING THE SUBMISSION'S METADATA

1. START 2. ENTER METADATA

#### AUTHORS

First name\*  
Middle name  
Last name\*  
Email\*  
URL  
Affiliation

Country  
Bio statement  
(E.g., department and rank)

Add Author

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#### TITLE AND ABSTRACT

Title\*  
Abstract\*

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#### INDEXING

Language  
en  
English=en, French=fr, Spanish=es. Additional codes.

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#### SUPPORTING AGENCIES

Identify agencies that provided funding or support for the work presented in this submission.

Agencies

Save and continue Cancel

\* Denotes required field

V. Your abstract has been successfully submitted.

The screenshot shows the 'ACTIVE SUBMISSIONS' page of the KAIMRC'S CONFERENCES SYSTEM. The page features a blue header with the site name. Below the header is a navigation menu with links for HOME, ABOUT, USER HOME, SEARCH, and CURRENT CONFERENCES. A breadcrumb trail indicates the user's path: Home > User > Author > Submissions > Active Submissions. The main content area is titled 'ACTIVE SUBMISSIONS' and contains a message: 'Submission complete. Thank you for submitting your work to 7TH ANNUAL FORUM FOR MEDICAL RESEARCH.' Below this message is a link to '> Active Submissions'. On the right side of the page, there is a sidebar with several sections: 'OPEN CONFERENCES SYSTEMS' with a 'Conference Help' link; 'USER' information showing the user is logged in as 'almokbelra' with links for 'My Profile' and 'Log Out'; 'NOTIFICATIONS' with 'View' and 'Manage' links; 'CONFERENCE CONTENT' with a search box and a dropdown menu set to 'All'; 'Browse' options for 'By Conference', 'By Author', and 'By Title'; 'FONT SIZE' controls with 'A', 'A', and 'A' buttons; and 'INFORMATION' links for 'For Readers' and 'For Authors'.

3. If this is your first time registering Click on 'Not a user? Create an account with this site'.

The screenshot shows the 'LOG IN' page of the KAIMRC'S CONFERENCES SYSTEM. The page features a blue header with the site name. Below the header is a navigation menu with links for HOME, ABOUT, LOG IN, ACCOUNT, SEARCH, and CURRENT CONFERENCES. A breadcrumb trail indicates the user's path: Home > Log In. The main content area is titled 'LOG IN' and contains a form with fields for 'Username' and 'Password'. Below the password field is a checkbox labeled 'Remember my username and password' and a 'Log In' button. A red box highlights a link that says 'Not a user? Create an account with this site' with the subtext 'or forget your password'. On the right side of the page, there is a sidebar with several sections: 'OPEN CONFERENCES SYSTEMS' with a 'Conference Help' link; 'USER' information showing the username 'Julba' and a masked password, with a 'Remember me' checkbox and a 'Log In' button; 'NOTIFICATIONS' with 'View', 'Subscribe', and 'Unsubscribe' links; 'CONFERENCE CONTENT' with a search box and a dropdown menu set to 'All'; 'Browse' options for 'By Conference', 'By Author', and 'By Title'; 'FONT SIZE' controls with 'A', 'A', and 'A' buttons; and 'INFORMATION' links for 'For Readers' and 'For Authors'.

- I. Fill in all the required fields and make sure to select the Author role in “Creat Account as” section then click on ‘Create’ . After that follow the previous steps to submit an abstract.

## KAIMRC'S CONFERENCES SYSTEM

HOME ABOUT LOGIN ACCOUNT SEARCH CURRENT CONFERENCES

Home > 7TH ANNUAL FORUM FOR MEDICAL RESEARCH > 7TH ANNUAL FORUM FOR MEDICAL RESEARCH > Account

### ACCOUNT

Fill in this form to create an account with this conference.  
Click here if you already have an account with this or another conference on this site.

#### PROFILE

Username\*   
The username must contain only lowercase letters, numbers, and hyphens/underscores.

Password\*   
The password must be at least 8 characters.

Repeat password\*

Salutation

First name\*

Middle name

Last name\*

Initials  Joan Alice Smith = JAS

Gender

Affiliation\*

Signature

Email\*

URL

Phone

Fax

Mailing Address

Country

Bio statement  
(E.g., department and rank)

Confirmation  Send me a confirmation email including my username and password

Create account as  Reader: Notified by email on publications of presentations.  
 **Author: Able to submit items to the conference**  
 Reviewer: Willing to conduct peer review of submissions to the conference. Identify reviewing interests (substantive areas and research methods).

\* Denotes required field

OPEN CONFERENCES SYSTEMS

Conference Help

USER

Username

Password

Remember me

NOTIFICATIONS

View

Subscribe / Unsubscribe

CONFERENCE CONTENT

Search

All

Browse

By Conference

By Author

By Title

FONT SIZE

INFORMATION

For Readers

For Authors

### PRIVACY STATEMENT

The names and email addresses entered in this conference site will be used exclusively for the stated purposes of this conference and will not be made available for any other purpose or to any other party.